



**NOTICE OF REGULARLY SCHEDULED MEETING
CITY OF MISHAWAKA, BOARD OF PARKS & RECREATION
APRIL 10, 2017 | 4:30 P.M.
CITY COUNCIL CHAMBERS
600 EAST THIRD STREET, MISHAWAKA, IN 46544**

BOARD MEMBERS

Reg Wagle, President
John Coppens, Vice President
Carolyn A. Teeter, Secretary
Ellen West, Member
Tony Violi, Member
Mike P. Faulkner, Member

The City of Mishawaka acknowledges its responsibility to comply with the Americans with Disabilities Act of 1990. In order to assist individuals with disabilities who require special services (i.e. sign interpretative services, alternative audio/visual devices, and amanuenses) for participation in or access to City sponsored public programs, services and/or meetings, the City requests that individuals make requests for these services forty-eight (48) hours ahead of the scheduled program, service and/or meeting. To make arrangements, contact Geoffrey Spiess, ADA Coordinator, at (574) 258-1615.

AGENDA

1. Call to Order
2. Pledge of Allegiance
3. Approval of Meeting Minutes
 - March 27, 2017
4. Old Business
 - None at this time.
5. New Business
 - Approval of Docket/Claims
6. Director's Reports
 - None at this time.
7. Central Services Report
8. Police Department Report
9. Superintendent Report
10. Open Floor - Public Questions/Comments
11. Call for Adjournment

**CITY OF MISHAWAKA, BOARD OF PARKS & RECREATION
MINUTES OF THE MEETING**

DATE: March 27, 2017

TIME: 4:30 p.m.

PLACE: City Council Chambers

PRESENT: Reg Wagle, Carolyn A. Teeter, Ellen West, Tony Violi, Michael P. Faulkner

NOT PRESENT: John Coppens

ALSO PRESENT: Phil Blasko, Yvonne Teeter, Louis Hazen, Steven Gleissner

* * * * *

Board President, Reg Wagle, called the regularly scheduled meeting to order at 4:30 p.m. The Pledge of Allegiance was led by Tony Violi. Mr. Wagle called for a motion to approve the minutes of the March 13th Park Board meeting. Mrs. Teeter moved to approve the minutes as presented. Mrs. West seconded the motion. The motion carried unanimously.

* * * * *

OLD BUSINESS:

None at this time.

* * * * *

NEW BUSINESS:

Mr. Blasko requested the Board appoint Chris Tordi to the Planning Commission, in place of Ross Portolese. Mr. Faulkner moved to appoint Mr. Tordi and Mrs. Teeter seconded it. The motion carried unanimously.

Clark Howe, Executive Pastor of Crossroads Community Church, presented a request for approval of a proposal for room usage at Battell Community Center. Mrs. Teeter moved to approve the concept and special fee of the request and Mr. Faulkner seconded it. The motion carried unanimously.

Steven Gleissner, Manager of Recreation and Special Events, presented a request for approval of a flat fee for mini youth pop-up camps. Mr. Violi moved to approve the request and Mrs. Teeter seconded it. The motion carried unanimously.

Mr. Blasko presented a request for approval of a promotional fee and outing hole sponsor fee. Mr. Faulkner moved to approve the request and Mrs. West seconded it. The motion carried unanimously.

Ms. Teeter requested the Board approve for payment the following claim docket(s):

<u>Docket #</u>	<u>Amount</u>
2017-124	\$78,371.84

Mrs. Teeter moved to approve the claims as presented and Mr. Violi seconded it. The motion carried unanimously.

* * * * *

DIRECTOR'S REPORTS:

None at this time.

* * * * *

CENTRAL SERVICES' REPORT:

Louis Hazen, Grounds Manager for the Central Services Dept., reported to the Board crews are now at full staff with shifts ending today. Also starting today was spring clean-up in the parks.

* * * * *

POLICE DEPARTMENT REPORT:

None at this time.

* * * * *

SUPERINTENDENT REPORT:

Mr. Blasko reported to the Board GPS at the Eberhart-Petro Golf Course has been installed, and this past Friday was the first day of use with it.

* * * * *

OPEN FORUM:

Mr. Wagle called for additional questions and/or comments from those in attendance. There were none.

* * * * *

ADJOURNMENT:

As there were no further questions or comments to be made, a motion for adjournment was made by Mrs. Teeter and seconded by Mr. Faulkner. The motion carried unanimously. The meeting was adjourned at 4:54 p.m.

Submitted for Approval to the Board

A handwritten signature in black ink, reading "Yvonne Teeter". The signature is written in a cursive, flowing style.

Yvonne Teeter, Office Coordinator
Parks & Recreation Department

Approved:

Carolyn A. Teeter, Board Secretary



CITY OF MISHAWAKA



DAVID A. WOOD, MAYOR

DEPARTMENT OF PARKS & RECREATION
Philip Blasko, Parks Superintendent

Date: April 10, 2017

To: Park Board

From: Philip Blasko

Re: Claims Docket

<u>Docket Number</u>	<u>Amount</u>
132	\$ 141.75
147	\$ 52,853.30
149	\$ 520.50
	<u>\$53,515.55</u>